

# Identification and Current Address documents

**In all cases ONE document from Section A and TWO from Section B MUST be received with your application for EACH applicant. All documents must be originals as we do not accept photocopies.**

## **Section A - Documentary evidence of personal identity**

The documents must be **current** and **valid** from the list below:

- Current and valid passport, UK or EEA passport
- Residence permit **and** relevant documents issued by the Home Office
- Current driving licence - photo card
- UK Citizen card from the Police

**If you are unable to provide one of the above, a birth certificate may be acceptable (only with another form of photographic identification, please contact us for further information).**

**Non-UK citizens will also need to provide evidence that they have the right to reside in the UK and can demonstrate they meet the immigration status checks.**

## **Section B – Documentary evidence of address for tenant(s) and family members**

**Two** forms of proof of address which must be **current** and **valid, clearly** showing both the name of the applicant and the address of the property (one **must** be for a full **12 month period** from submission of your application):

- Local council tax bill for current year
- Confirmation from an electoral register
- Bank or Building Society statements
- Utility bills or statements from a regulated provider
- Payslips (must show your address)
- House or motor insurance certificate
- HM Revenue & Customs self-assessment statement/tax demand

**All family members joining the application will need to provide proof of the relationship, for example a marriage or birth certificate, showing the family connection to the tenant(s).**