

Moving in checklist

When you move in to your new home, there are a few things to remember:

- Contact your gas, water and electricity suppliers to set up or change your utilities account
- Take meter readings as soon as you move in (these are usually taken as part of the tenancy sign up process)
- Contact your local council to set up or change your Council Tax payments and to add your household to the electoral roll
- Contact your local council to make a claim for Housing Benefit and Council Tax Benefit (if applicable)
- Find out where your stop taps, fuse box and trip switch are located (contact your Housing Officer if you need help)
- Arrange contents insurance for your personal belongings (building insurance is already set up for your property)
- Re-direct your mail from your previous address (please contact the Post Office for advice)
- Arrange or amend your TV licence (if necessary)
- If you install a phone, please let us know your landline number
- Remember to let your doctor, dentist, bank, employer, school and DVLA, etc of your new address