

Moving out checklist

When you move out of one of our properties, there are a few things to remember:

- Give us written notice, at least 28 days in advance
- Pay any outstanding rent and other charges you may owe
- Read your meters before you leave
- Turn off the water, gas and electricity
- If you have a landline, have the phone line disconnected
- Let us know your forwarding address and a contact telephone number
- Remove furniture, rubbish and personal items from the property, cellar, attic and shed (if you have one)
- Wipe down cupboards and drawers, inside and out
- Clean the bath, shower, toilet and sinks
- Wipe all paintwork, doors and doorframes
- If you have a private garden, leave it in a manageable condition
- Return all the keys to us associated with the property.